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## Student Discipline Policy

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*This policy was approved by the American Academy Board of Directors on November 10, 2015.*

### **Purpose**

This document will present the procedures for disciplining student behaviors at American Academy. We are committed to academic success for every student. At American Academy, we expect that each student will respect staff members, volunteers, and other students at all times. Every student will conduct himself/herself in a manner compatible with the school's mission and function as an educational facility. Students that disrupt the operation of the school; interfere with the rights of others; or damage school or personal property will be held accountable for that behavior.

### **Discipline Systems**

Any staff member who witnesses inappropriate behavior has the obligation and responsibility to implement this system. Any parent volunteer witnessing any inappropriate behavior will notify a staff member so disciplinary action, if warranted, can be taken.

Students not adhering to school-wide expectations or the DCSD Code of Conduct will be subject to the following process:

Classroom Intervention: Teachers will use a variety of verbal and non-verbal techniques as they work with students in order to refocus the student to prevent a discipline issue. Each grade level, including middle school, will have systems in place for classroom management. These systems may include a parental/family report at the teacher's discretion.

Administrative Intervention: Students who exhibit serious or habitual violations of school-wide expectations or the DCSD Code of Conduct will be referred to the appropriate Principal or their designee.

### **Consequences**

The Principal or their designee will follow the procedures defined in the DCSD Code of Conduct and the current American Academy Consequences Matrix, which may result in classroom removal, detention, suspension, or other appropriate consequences including expulsion if necessary. Parents will be informed if implementation of the American Academy Consequences Matrix is needed.

Detention: Detentions will be scheduled as needed and may include community service.

In-School Suspension: In school-suspension is a consequence and is designed to be a deterrent. The students will spend the day in an alternate location within in the building reflecting on their behavior. The Attendance Policy In-School Suspension section applies for missed work.

Out-of-School Suspension: Students serving out-of-school suspension will not report to school on the designated day(s) of their suspension. The Attendance Policy Out-of-School Suspension section applies for missed work.

Severe Incidents: Any incident that is considered severe will be handled using the Douglas County School District Code of Conduct.

Bus Behavior: Any incident occurring on a school bus sanctioned by the school, such as buses for field trips, buses to and from school, etc., will be handled in accordance with this policy.

Overnight Field Trips: Please refer to the Field Trip Policy for discipline pertaining to overnight field trips and for the impact disciplinary issues can have on attendance qualification.

Discipline of Habitually Disruptive Students: Any student who is suspended two times for a material and substantial disruption during any one school year while at school or on school grounds, at a school-sanctioned activity or event, or while being transported in a school-approved vehicle may be subject to an individual remedial discipline plan developed in accordance with District Regulation JKC-R.

**Habitually Disruptive Students**

“Habitually Disruptive Student” - is any student who is suspended for reasons stated in Policy JKD/JKE (Student Suspension, Expulsion, and Classroom Removal), paragraphs 1 (willful disobedience), 4 (willful destruction or defacing school property), 5 (behavior which is detrimental), 7 (serious violation), 8 (weapons), 9 (drugs and alcohol) or 10 (robbery, or first or second degree assault) three times during the course of a school year or calendar year shall be declared an habitually disruptive student and shall be subject to mandatory expulsion in accordance with District Policy JKD/JKE and state law.

“Disruptive Behavior” refers to behavior initiated by the student which is willful and overt.

**Administrative Rights**

Principals and their designees have the right to make decisions based on their judgment and evidence for incidents where the student’s intent has to be considered.

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**POLICY HISTORY**

- Original:* approved by the BOD on July 25, 2005
- Revision 1:* approved by the BOD on October 11, 2005
- Revision 2:* approved by the BOD on November 21, 2005
- Revision 3:* approved by the BOD on April 3, 2006
- Revision 4:* approved by the BOD on May 15, 2007
- Revision 5:* approved by the BOD on May 9, 2008
- Revision 6:* approved by the BOD on August 31, 2009
- Revision 7:* approved by the BOD on December 17, 2009
- Revision 8:* approved by the BOD on September 13, 2010
- Revision 9:* approved by the BOD on September 21, 2011
- Revision 10:* approved by the BOD on November 10, 2015

